

Genesis Program Registration Form

Date:

Name: _____

Address: _____ City: _____ State: _____ ZIP: _____ Country: _____

Phone: [Daytime] _____ [Evening] _____ Fax _____

Email: _____ Male: ___ Female: ___

PLEASE REGISTER ME FOR THE FOLLOWING PROGRAM:

Program Title: _____ Program Date: _____

Is this your first program at Genesis? Y ___ N ___ How did you hear about this program? _____

TYPE OF REGISTRATION DESIRED:

Resident ___ Commuter with Meals ___ Commuter without Meals ___ *Semi-private room requests, please call.

Medically oriented dietary or mobility needs:

Comments / Questions:

Three ways to register:

- Online GenesisSpiritualCenter.org
- Phone 413-562-3627
- Mail registration form and payment to Genesis Spiritual Life and Conference Center, 53 Mill Street, Westfield, MA 01085.

Payments:

We accept VISA, MasterCard and U.S. checks made payable to Genesis Spiritual Life Center. We also accept payments and credit card payments through PayPal on our website.

Registration/Deposit information:

- Please see each program/retreat listing for deposit and registration fees.
- Registration for programs lasting 2-8 hours must be paid in full at time of registration.
- Overnight & weekend programs require a \$100 deposit upon registration. Payment in full is required 14 days prior to start.
- Registration for programs 3 nights or longer requires a \$150 deposit upon registration.
- Payment in full is required 14 days prior to program start.
- Please note that no confirmation of deposit and/or registration is sent unless requested.

Cancellations:

- For cancellations up to 14 days before program start, receive a full refund less \$35 processing fee.
- For cancellations within 13 days of start of program, your deposit less \$35 processing fee will be held as a credit on account at Genesis. You may apply your credit to a Genesis program or retreat, subject to availability, within one year from date of issuance. After one year, monies are forfeited.
- If Genesis needs to cancel the program, a full refund will be given.

Please note:

- Early registration is encouraged. Due to limited spaces, availability is not guaranteed for every program. Should the program for which you are registering be unavailable, we will notify you by email and/or phone.
- Should your registration be sent to us late Friday afternoon or during a weekend, you will not receive a response until the following week as our registration staff is off on the weekend.